

JOB TITLE

# POSTGRADUATE STUDENTS' OFFICER

QUALITIES NEEDED FOR THE ROLE

PATIENCE  
RESILIENCE  
PASSION FOR EDUCATION/LSE  
GREAT COMMUNICATION SKILLS

NUMBER OF STUDENTS YOU REPRESENT

# 6,000

WHAT THE ROLE INVOLVES

RUNNING EVENTS, CAMPAIGNS AND PROJECTS SPECIFICALLY FOR POSTGRADUATE STUDENTS | SITTING ON THE ACADEMIC BOARD AND LSESU TRUSTEE BOARD | LIAISING WITH SCHOOL SENIOR MANAGEMENT, ACADEMICS AND DEPARTMENTAL ADMIN STAFF | WORKING WITH OTHER MEMBERS OF THE STUDENT EXECUTIVE | SUPPORTING COURSE REPRESENTATIVES

WHAT THINGS DO YOU DO EVERY WEEK?

ATTEND COMMITTEES  
WORK WITH LSESU STAFF TO PLAN EVENTS AND CAMPAIGNS  
KEEP STUDENTS UP-TO-DATE WITH YOUR WORK THROUGH BLOGS, EMAILS, SOCIAL MEDIA AND FACE-TO-FACE MEETINGS

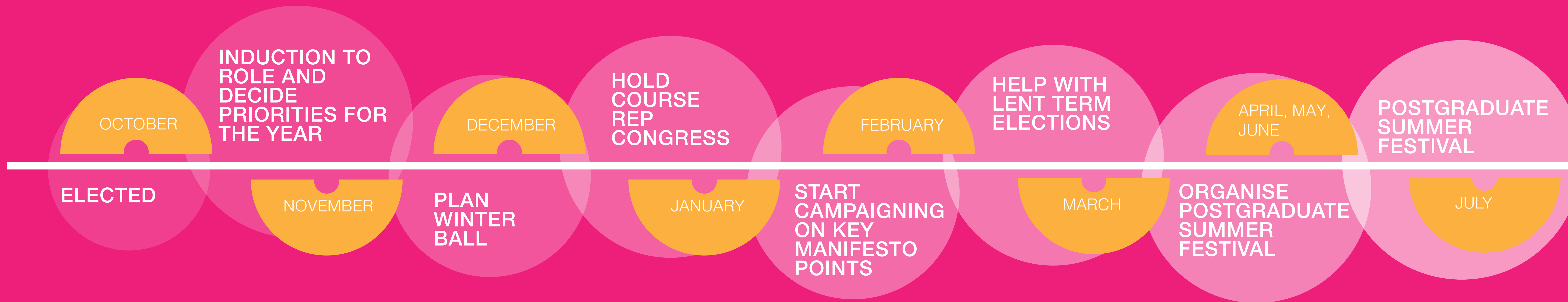
TIME COMMITMENT

# APPROX 2 DAYS PER WEEK (FLEXIBILITY AROUND EXAMS, ESSAY DEADLINES AND HOLIDAYS)

SALARY

# £26,500 PRO RATA

TIMELINE OF THE YEAR



THE ROLE IS FROM THE BEGINNING OF NOVEMBER UNTIL JULY NEXT YEAR

YOU MUST BE A POSTGRADUATE STUDENT