LSESU Society Development Plan 2022/23

This document is for the committee to come together and set objectives for the upcoming academic year. It's an excellent opportunity for the club committee to structure development ideas so that they can understand them and accomplish them. If used correctly it will act as a to-do list and a check on your performance throughout the year, allowing you to manage Societies activities and committee members' job roles.

Please complete this plan in as much detail as possible and email this through to su.societies@lse.ac.uk before your development meeting. You can arrange your development meeting by emailing us and we will discuss your plans for the year in more detail, as well as any support you will need throughout the year.

SOCIETY PROFILE

Society Name:	
Society Category:	
Number of Members:	
Date Submitted:	

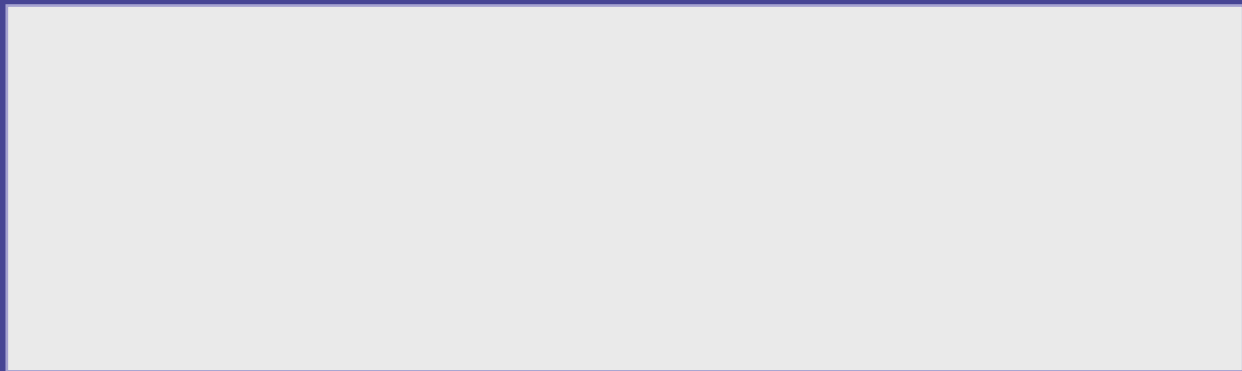## GROUP COMMITTEE STRUCTURE (Add or remove where applicable):

Core Committee:	
Non-Core Committee:	
Sub-Committee:	

GROUP ADMIN/CHECKLIST:

Receive your handover from your previous committee and meet with them to discuss what went well last year and what you can do differently

List all of your group group social media accounts and log in details (please note these MUST be generic and should not include any of your personal details)

Register your committee

Complete all of your training modules and attend training conference

Agree on your group membership fee for the year:

Submit your documentation

1. Development Plan
2. Constitution
3. Annual Risk assessment (if required)

Purchase your membership and request your admin rights

Book your development meeting in with your LSESU Coordinator

INVENTORY:

If your group has any equipment belonging to to them (i.e. games), please list in the table below

Item	Quantity	Descreption	Condition	Cost of Purchase

FINANCE:

2022/2023 Membership Fee:	

Below is the estimated amount you plan to spend within your group, based on what is currently in your account. Please bear in mind this is just an estimate and we will expect a more detailed budget for your events. You can use this table as an example of ringfencing allocated funds for particular regular activities, such as, socials or if your group does regular coffee mornings.

Remember, your group needs to be sustainable, so if your spending is excessive then the amount will be restricted from LSESU.

Type of events (e.g. i.e. annual trip, socials,)	Estimated expenditure (i.e. £50 for GIAG session, £200 for coffee mornings throughout the year)
TOTAL	

If your group usually gains sponsors or donations each year, please provide us with estimated details of your sponsors/donors:

Sponsor/Donor:	Type (Monetary, services)

STARS 2022/2023:

Complete the table below in as much detail as possible – if you did not win an award or attain an accreditation of Bronze, Silver or Gold last year please state so in the box and focus on the areas in the following section. This space is for you to plan how you're going to achieve an award this year, or build on the one you have already.

STARS achieved last year:	
Award won last year:	
Award target for this year and how you will look to achieve this:	

YEAR PLAN TIMELINE:

List an estimate of the key activities your group plans to hold for each term. Provide detail where possible about when and where they are supposed to take place. We have made this monthly, so you can highlight when planning phases are taking place and this will help you structure your year.

This can include your flagship events or socials, your welcome Give it a Go, any journals you are publishing, or any campaigns you're planning to get involved in.

MICHAELMAS TERM

September	
October	
November	
December	

LENT TERM

January	
February	
March	
April	

SUMMER TERM (If Applicable)

May	
June	
July	

FLAGSHIP EVENTS (COMPLETE IF NECESSARY OR DELETE)

This is for any large scale events you have over the year, if you have more than one then please include it in this table. You will get tailored support from your Coordinator for planning your event.

Do you have a large annual flagship event?	
Tell us more about this event (e.g. when, where)	
What support do you need from the Union to deliver this event?	

SWOT ANALYSIS

We would like you to think about your group's strengths and weaknesses. Think about any potential opportunities that might be open to your group and identify any problems, which may impact your group success (e.g. think about your time as a member).

STRENGTHS	WEAKNESSES
OPPORTUNITIES	THREATS

For further info please email su.societies@lse.ac.uk

EQUALITY IMPACT ASSESSMENT

The aim of an equality impact assessment (EIA) is to consider the equality implications of your group activity and how this can impact your members and fellow students. This will help you to consider if there are ways to proactively advance equality and diversity in your group. You may be required to submit a more specific assessment if you run a flagship event.

If you have any questions about completing this, please let us know so we can support you.

Specific Groups to Consider	Potential Impact on this group	Actions taken to mitigate impact and advance equality, diversion and inclusion
Age Students of different ages		
Race Staff and students from minority ethnic backgrounds and international staff and students		
Religion or belief Staff and students with different religions and/or beliefs		
Sex and gender Gender (including men, women and pregnancy/maternity, surrogacy and adoption)		
Gender reassignment Trans staff and students, and non-binary staff and students		
Disability Disabled staff and students, including those with mental health issues.		

Sexual orientation LGBTQ+ staff and students		
People with caring responsibilities		
Staff and students from lower socio-economic backgrounds		
Intersectionality (include any other relevant information relating to the intersection of any of these protected groups)		

MONITORING AND REVIEW: How will you monitor the impact this has on your group once it has been put into effect?

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