



## Frequently Asked Questions

### Why do we need to run an election?

- As an affiliated group to the Students' Union you are subject to the Union's Byelaws.
- Core Committee need to be elected by a formal process within your society.

### Who can take part in a club or society election?

- Only full paid members of your club or society are able to vote at an election.
- Any members wishing to nominate themselves for a committee position or vote must have been a member of your club or society for more than 48 hours.
- Associate members are not permitted to stand for committee positions or vote in elections.

### Can we hold interviews/applications for positions?

- Any full member of your club or society is allowed to nominate themselves for a position.
- Prior vetting of candidates is **strictly prohibited (including interviews, a selection process with tasks, personal questions etc)**. This list is not exhaustive and sanctions will be imposed on any club or society who have not followed this rule.
- Any groups found to have run an election using a recruitment process risk having their election invalidated, with an automatic opt-in to an online election.



### What positions do we need to elect?

- The core positions that must be elected are **President, Treasurer and Secretary, or the equivalent (e.g. Club Captain)**.
- Any other positions that are in your constitution are also subject to the same election standards as the core roles.

### How do I add more roles to the committee?

- You can add as many roles as needed for the club or society.
- You must announce the suggested roles for the committee when you announce your election to all members.
- Prior to the election you must open the floor to any questions/suggestions for the new roles before approval.
- **Approval for the roles can be by show of hands or by ballot, but must be approved by 2/3 majority of your members.**
- If/once approved the positions are subject to the same regulations as core committee and nominations can be opened.

### What is Hustings?

- Hustings is the opportunity for your candidates in your club or society election to stand up and
  - Read their manifesto
  - Answer any questions from the current membership
- This is a great opportunity for the members to get to know the candidates better and make their decision on who to vote for.

*Top tip: limit candidates speeches to 1 minute each to ensure you have enough time for questions and voting.*