

General Secretary (2017 – 2018) Full-time position

What does the role involve?

As General Secretary, you would be one of LSESU's four full-time, paid Sabbatical Officers. The Sabbatical Officers represent all students and lead on major campaigns, strategic developments, projects and events.

Specifically, your role involves negotiating and setting the agenda with the School and LSESU. As the external face of LSESU, you will deal with press and media enquiries and will represent LSESU when liaising with external organisations.

You will actively promote the ideas and needs of students and lead on the development and delivery of campaigns.

You will also sit on School decision-making bodies, including the Court of Governors; Council; Finance Committee; Equality and Diversity Committee; and Estates Committee, which is concerned with the purchasing and preparation of new buildings at LSE.

You will also be Chair of the Trustee Board, which has the ultimate legal and financial responsibility for the Students' Union, as well as Chair of the Executive Committee, which is responsible for defending the rights of student members and campaigning on issues affecting them.

Who can nominate themselves for this position?

Any student. You do not need to be graduating this year, as the School allows you to take a year out of your course.

You need to be passionate about making a difference to the student experience at LSE, and about improving both the School and your Students' Union. Having previous experience leading a society, a student group or a campaign is really helpful, but the most important thing is that you have the ideas and desire to make a change!

As the role involves being a member of the Trustee Board, you cannot have been convicted of an offence involving deception or dishonesty (unless the conviction is spent), and you cannot have a history of bankruptcy.

Time commitment

You will hold the post from the start of July 2016 until the end of June 2017. Before this date, it is likely that you will work with current officers on some projects, and you will go through a period of handover shortly before the post begins.

Hours are full-time, but flexible. You will also have to work outside of these hours from time to time, meeting students, attending events or conferences.

How you will do it

- Spend a lot of time talking to students
- Work closely with the other elected officers and with LSESU staff to implement your priorities
- Develop and sustain a good working relationship with School staff
- Lead and develop campaigns and projects
- Attend Executive Committee and Trustee Board meetings
- Sit on School committees

Training and support

LSESU staff will support you in your role and you will receive:

- Ongoing job-specific training throughout the year

- Individual training to suit your needs
- Opportunities to attend conferences and external training days

Benefits

- Salary: £28,800
- 25 days holiday + Christmas and bank holidays
- Free gym membership
- Looks great on your CV
- Develop your communication, organisational and leadership skills
- Take action on something you're passionate about
- Make a long lasting impact on student life at LSE