LSE STUDENTS' UNION

Disciplinary Procedure Flowchart

STAGE 1

Assessment

A Disciplinary Deciding Officer reviews the incident and decides what should happen next.

- No case → Procedure complete
- Written warning → Procedure complete (if accepted); Procedure continues to Stage 3 Disciplinary Panel (if not accepted)
- Referred to School/Police
- Investigation → Procedure continues to Stage 2

STAGE 2

Investigation

(If required)

An Appointed Investigator gathers the evidence for the Deciding Officer to review and decide the next step.

- Complaint upheld → Procedure complete (penalties applied); Procedure continues to Stage 3 Disciplinary Panel (if not accepted)
- Complaint dismissed → Procedure complete
- Refer to Disciplinary Panel → Procedure continues to Stage 3

STAGE 3

Disciplinary Panel

Deciding Officer chairs panel for outcome

- Not upheld → Procedure complete
- Upheld → Procedure complete (penalties applied); Procedure continues to Stage 4 (if grounds for appeal met)

STAGE 4

Appeal

(If required)

The General Secretary decides if a review is required

- Appeal rejected → Procedure complete
- Appeal upheld → Procedure complete
- Reopen investigation → Procedure continues